

Meeting:	Cabinet
Date:	13 November 2008
Subject:	Calendar of Meetings 2009/10
Key Decision:	No
Responsible Officer:	Hugh Peart, Director of Legal & Governance Services
Portfolio Holder:	Councillor David Ashton, Leader and Portfolio Holder for Strategy, Partnership and Finance
Exempt:	No
Enclosures:	Draft Calendar of Meetings 2009/10

Section 1 – Summary and Recommendations

This report sets out proposals for the Council's Calendar of Meetings for the Municipal Year 2009/10.

Recommendation:

Cabinet is requested to approve the Calendar of Meetings for the Municipal Year 2009/10.

Reason: (For recommendation)

The Calendar of Meetings is approved on an annual basis at this time of the year for the succeeding Municipal Year. Advance approval of the Calendar facilitates the planning and forward commitments of both Members and officers.

Section 2 – Report

The Calendar of Meetings provides the framework for the Council's democratic processes.

It is established practice for the Authority's Calendar of Meetings for the succeeding Municipal Year to be the subject of consideration and agreement at this time of the year.

The draft Calendar for 2009/10 follows the pattern established for 2008/09, other than those changes which are necessary as a result of public holidays school terms and religious festivals. It also proposes an Annual Meeting of Council at a later point than usual in 2010 to take account of the Borough Elections which will occur on the first Thursday of May 2010.

The Calendar makes no specific allowance for Members' commitments at the annual national party conferences or the Local Government Association General Assembly and Conference. However, as in previous years, the relevant dates in 2009 as indicated on the Calendar are:

- | | | |
|-------|-----------------------------------|--|
| (i) | Local Government Association | 30 June 2009 General Assembly Conference |
| (ii) | Liberal Democrat Party Conference | 19th - 23rd September 2009 |
| (iii) | Labour Party Conference | 19th - 23rd September 2009 |
| (iv) | Conservative Party Conference | 4th - 7th October 2009 |

A draft of the proposed Calendar for the Municipal Year 2009/10 was provided to the Political Groups in advance of this meeting. Prior to that, all Members of Council were consulted on their observance of religious festivals in order that allowance could be made for such commitments through 2009/10.

Unison and GMB have also been provided with the draft dates for meetings of the Employees' Consultative Forum.

Legal & Financial Implications

There are no legal, financial or performance implications associated with this report.

Performance Implications

There are no performance implications associated with this report.

Section 3 - Statutory Officer Clearance

Name: Myfanwy Barrett	<input checked="" type="checkbox"/>	Chief Financial Officer
Date: 26 September 2009		
Name: Hugh Peart	<input checked="" type="checkbox"/>	Monitoring Officer
Date: 9 October 2009		

Section 4 – Performance Officer Clearance

Name: Tom Whiting	<input checked="" type="checkbox"/>	On behalf of the Director of Strategy and Improvement
Date: 8 October 2009		

Section 5 - Contact Details and Background Papers

Contact: Contact: Pauline Ferris, Senior Professional Democratic Services (Council),
(Tel: 020 8424 1269 ext 2269 / email: pauline.ferris@harrow.gov.uk)

Background Papers:

Calendar of Meetings 2008/09, information on School Term dates and religious festivals 2009/10, together with responses from Members.